

**Democratic Services**

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18 November 2015

## **SUMMONS TO ATTEND**

**MEETING:** ENVIRONMENT OVERVIEW & SCRUTINY COMMITTEE

**PLACE:** COUNCIL CHAMBER, COUNCIL OFFICES, WOODGREEN, WITNEY

**DATE:** THURSDAY 26 NOVEMBER 2015

**TIME:** 2.00pm

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Members of the Committee:

D A Cotterill (Chairman), P Emery (Vice-Chairman), M A Barrett, R J M Bishop, M Brennan, A S Coles, P J G Dorward, H B Eaglestone, E J Fenton, Miss G R Hill, H J Howard, Ms E P R Leffman, A H K Postan and Mrs C E Reynolds

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### **RECORDING OF MEETINGS**

The law allows the council's public meetings to be recorded, which includes filming as well as audio-recording. Photography is also permitted.

As a matter of courtesy, if you intend to record any part of the proceedings please let the Committee Officer know before the start of the meeting.

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## **A G E N D A**

- 1. Apologies for Absence and Temporary Appointments**
- 2. Minutes of the meeting held on 17 September 2015 (previously circulated)**

- 3. Declarations of Interest**

To receive any declarations of interest from Councillors relating to items to be considered at the meeting, in accordance with the provisions of the Council's Local Code of Conduct, and any from Officers.

- 4. Participation of the Public**

Purpose:

To receive any submissions from members of the public, in accordance with the Council's Rules of Procedure.

**5. Committee Work Programme 2015/2016 (Report of the Strategic Director – copy attached)**

Purpose:

To provide the Committee with an update on the Work Programme for 2015/2016.

Recommendation:

That the Committee notes the progress with regard to the Work Programme for 2015/2016.

**6. Cabinet Work Programme (Report of the Chief Executive – copy attached)**

Purpose:

To give the Committee the opportunity to comment on the Cabinet Work Programme published on 10 November 2015.

Recommendation:

That the Committee decides whether to express a view to Cabinet on relevant issues in the Work Programme for the period.

**7. Budget 2016/2017 (Report of Frank Wilson, Strategic Director – copy attached)**

**Please note that the detailed Budget papers relating to this report have been circulated under separate cover, to avoid duplication and unnecessary additional printing and postage. Members are requested to bring this information to the meeting.**

Purpose:

To consider the initial draft base budgets for 2016/17, draft fees and charges for 2016/17 and the latest Capital Programme for 2015/16 revised and future years. The Cabinet is required to consult overview and scrutiny committees on its budget proposals in accordance with the Council's Constitution.

Recommendations:

That Cabinet and Overview and Scrutiny Committees consider:

- (a) The initial draft base budget for 2016/17 totalling £10,607,200 as summarised in Appendix A;
- (b) Draft fees and charges for 2016/17 with detailed budget pages 75 to 96, at Appendix B; and
- (c) The latest Capital Programme for 2015/16 revised and future years at Appendix C, pages 97 to 98.

**8. Draft Council Plan 2015 - 2019 (Report of the Joint Head of Business Information and Change Services – copy attached)**

Purpose:

To seek the Committee's views on the revised Council Plan for 2016 to 2019.

Recommendation:

That the Committee considers the draft Council Plan for 2016-19 and forwards its comments to the Cabinet.

**9. Woodlands and Open Spaces – Voluntary Groups**

Purpose:

To receive presentations from representatives of the Witney Woodland Volunteers and Wychwood Project in respect of work they are undertaking in the district.

**10. Thames Water Update (Report of the Head of Democratic Services – copy attached)**

Purpose:

To provide the committee with an update in respect of issues that have previously been discussed with regard to Thames Water.

Recommendation:

That the update report be noted.

**11. Performance Indicators – Quarter 2 2015/2016 (Report of the Shared Head of Business Information and Change – copy attached)**

Purpose:

To provide information on the Council's performance at the end of Quarter 2 2014/2015.

Recommendation:

That the report be noted

**12. Member's Questions**

Purpose:

To receive questions from Members relating to the work of the Environment Overview and Scrutiny Committee. In order to ensure that appropriate information is to hand at the meeting, Members may wish to give notice of any questions through the Committee Officer

Recommendation:

That Members' questions be dealt with as appropriate.



David Neudegg  
Chief Executive

This agenda is being dealt with by Paul Cracknell, Tel: (01993) 861523;  
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